

Memo

To: Chevy Chase Village Board of Managers
From: Grace Brock, Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: 12/2/2012
Re: Village Hall Use for November 2012

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of November, 2012.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —2 day Art Show, Wedding Ceremony, Non-Profit Meeting	3	\$2,050.00
Community Use—Board of Managers Meeting, General Election, Legal Review Committee Meeting, Personnel Commission Meeting	4	\$0.00
Fee Waiver Use/Public Use— Chevy Chase @ Home's Meet and Mingle and Evening Event, Garden Club Meeting, Chevy Chase Recreation Association Meeting, Section 5 Meeting.	5	\$0.00